Diocesan School for Girls

Alumnae Association Bursary

ABOUT THE BURSARY

The Diocesan Alumnae Association (DAA) Bursary was established for girls whose Mother or Grandmother is a Diocesan Alumna and who without the financial assistance of the Bursary, would otherwise be unable to attend Diocesan School for Girls.

The Bursary is available for 7 years from Year 7-13. Applicants must have a confirmed place at Diocesan to be awarded the bursary.

Selection considerations include financial circumstances and the Dio Alumna's past involvement in the School.

The successful candidate will demonstrate a positive attitude to school life, exemplary behaviour, the determination to succeed academically, participation in co-curricular activities and a desire to achieve their full potential.

The Bursary is awarded to 1-2 students annually at the discretion of the DAA, subject to the yearly financial situation of the DAA.

It is an expectation that recipients of the DAA Bursary complete their education at Diocesan.

BURSARY ENTITLEMENTS

- The DAA Bursary provides up to 50% payment of school tuition fees. The bursary does not cover any other incidental charges.
- The bursary covers the life membership of the DAA.

PREREQUISITES

- The applicant's parents/caregivers will be required to demonstrate evidence of their financial position by completing the Statement of Financial position.
- The applicant's Mother or Grandmother must be a Diocesan Alumna.

SELECTION PROCESS

- Following a thorough review of the applications, candidates will be shortlisted on the basis of the financial position of their family and their written application.
- Selected students will be invited to attend an interview with the Director of Admissions.
- Following the interviews, the successful applicant will be notified by the DAA and the Director of Admissions will send the official offer letter and enrolment documentation.

STUDENT INFORMATION

First Names	Surname
Preferred Name	Date of Birth
Current School	Present Year Level

FAMILY INFORMATION

Parent 1/Guardian	**Parent 2/Guardian**
Relationship to Student	Relationship to Student
Title	Title
Surname	Surname
First Name	First Name
Preferred Name	Preferred Name

Home address	Home address
Suburb	Suburb
City	City
Postcode	Postcode

Phone	Phone
Email	Email
Occupation	Occupation
Business Name	Business Name

LINKS TO DIOCESAN SCHOOL FOR GIRLS

Please outline your family connections to Diocesan.

ABOUT YOU

We'd love to get to know you a little better!

Please write us a letter which includes information about your involvement in school and co-curricular activities. You may have interests, achievements and awards to tell us about.

This is your opportunity to shine and share all your great accomplishments from over the past two years - so don't hold back.

FROM THE FAMILY

We'd love to hear from you. Please share a letter of support describing what this bursary would mean for your family, what you hope your daughter would achieve and the benefits you see by her attending Dio.

It's important for us to know that she has your full support to attend Dio and be fully involved in all aspects of school life.

REFERENCES

Please provide two written references from people who know your daughter well, such as a Principal, teacher, coach, church leader, or family friend.

Each reference should briefly describe her character, strengths, and involvement, and include the referee's name, role, and contact details.

Statement of Financial Position

Note: All information collected is treated in the strictest of confidence.

FAMILY INCOME (in New Zealand Dollars)

Employment

1. Please indicate for each primary caregiver whether they are employed, self employed or unemployed:

1a. First primary caregiver:	Employed	Self Employed	Unemployed
Employer:	**Position:**		
1b. If you circled **'Self Employed'**, please provide details of the business and attach your last financial year statements.			

2a. Second primary caregiver:	Employed	Self Employed	Unemployed
Employer:	**Position:**		
2b. If you circled **'Self Employed'**, please provide details of the business and attach your last financial year statements.			

3a. Third primary caregiver:	Employed	Self Employed	Unemployed
Employer:	**Position:**		
3b. If you circled **'Self Employed'**, please provide details of the business and attach your last financial year statements.			

Last financial year income – Please declare the total gross income earned in the last financial year (1 April – 31 March) for each primary caregiver. **This does not include Working For Families tax credits.**

4. First primary caregiver:	$
5. Second primary caregiver (if applicable):	$
6. Third primary caregiver (if applicable):	$
TOTAL:	$

If requested, applicants should be able to furnish evidence to corroborate the information provided.

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FAMILY INCOME Continued

Reduced or increased household income since 31 March

7. Has your total household income reduced, increased, or stayed approximately the same since the end of the last financial year (31 March)?	Reduced Increased Stayed the same
8. If you ticked **'Stayed the Same'**, please move to **Question 9**.	
8b. If you ticked **'Reduced'**, please explain why, in the box to the right.	
8c. If you ticked **'Increased'**, please explain why, in the box to the right.	
8d. Please indicate what your reduced or increased total household income is now and provide verification of this.	
8e. If you ticked **'Reduced'** in **Question 7**, do you anticipate that your household income will return to its original level in the coming year? For example, if you have just left your current employment, do you intend on working at the same level in the next year?	Yes No

8f. If you answered **Question 8e**, please explain why. Otherwise, go to **Question 9.**

Additional Income

9. Does anyone other than the student's primary caregivers provide financial assistance for this student?	Yes No

9a. If yes, please indicate who by ticking **all** that apply. If **no**, go to **Question 10**.

ather lother randparents Other (please state)

10. Please explain:

10a. The type(s) of financial assistance that is provided, for example, compulsory child support or voluntary payments etc

10b. How much financial assistance the stated person/people provide **per week.**

11. Was **any other** additional income received by the student's primary caregiver(s) during the last financial year other than that already mentioned, above?	Yes No

11a. If yes, please list each source of income, and the total amount received during the last financial year.	Source(s) of Income:	Total income amount(s)
		$
		$
		$

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FAMILY NET WORTH (In New Zealand Dollars)

12. Do you own any property? Please note that if you share ownership of a property, the **full value** of the property must still be declared (in **Question 14**) unless you have legal verification that shows proportionate ownership.	☐ Yes ☐ No
12a. If no, please move to **Question 13**. If **yes**, please indicate how many properties you own in the box to the right.	
12b. Please explain what each property is used for.	
13. Do you rent the property you live in?	☐ Yes ☐ No

14. Please add the dollar value of all specified assets and debt that you have in the table below. Please fill in **every box** and write '0' (zero) if the value is 0 (nothing).

Assets	Value	Liabilities	Value
14a. Cash (including term deposits and funds held in savings accounts)	$	**14f.** Total amount owing on any mortgage(s)	$
14b. Total value of all property owned as verified by a Quotable Value (QV) rating or a Council Rating Value (RV)	$	**14g.** Total amount owing on cars, boats, and/or any recreational vehicles	$
14c. Total market value of any business interests	$	**14h.** Total amount owing on student loans	$
14d. Total resale value of vehicles, boats and/or other recreational vehicles	$	**14i.** Amount owing on credit card(s)	$
14e. Total value of investments	$	**14j.** Amount owing on store card(s)	$
TOTAL ASSETS	**$**	**TOTAL LIABILITIES**	**$**

TRUSTS

If the student and/or their caregivers are beneficiaries of any Trusts, this may affect eligibility for this bursary. However, this criterion can be waived if the applicant makes an acceptable case for doing so. For example; if a student is a beneficiary of a Trust but will never receive more than $100 for school books per year from the Trust, the criterion can be waived. But, for example, if the student and/or care-giver is a beneficiary of a Family Trust, and there is a property in the trust with a current net worth value exceeding the $200,000 net worth eligibility threshold, the criterion would not be waived.

15. Is the student and/or any of the student's primary caregivers beneficiaries of any trusts?	☐ Yes ☐ No
If **no**, please move to Statutory Declaration. If **yes**, please describe (below):	
15a. How many Trusts	
15b. What type of Trust(s) these are?	
15c. The total value of any assets in the Trust(s).	
15d. The total income received from the Trust during the last financial year.	

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STATUTORY DECLARATION (to be handwritten)

I/We,	full name of primary caregiver(s)
of,	home address(es)

solemnly and sincerely declare that the information I/we have provided in this application is true and correct.

I/We make this declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Signature(s):	
Declared at:	town/city/district
Date:	
Official witness name, in full:	
Signature of witness:	
Occupation of witness:	
Address of witness:	

This statutory declaration must be witnessed by a Solicitor, a Justice of the Peace, a Court Registrar, or other person authorised to take a statutory declaration.

There are penalties under the Crimes Act for providing false information and provision of false information will also result in the termination of the Bursary.

PRIVACY STATEMENT

As per the Privacy Act 2020, this information is being gathered by Diocesan School for Girls for the purpose of assessing and administering the bursary application. Access will be limited to staff who require the information to carry out the administration of the bursary. Information will be stored securely online to prevent unauthorised access and will not be kept for longer than necessary.

The financial information is reviewed by the School Chief Financial Officer (CFO). The CFO then provides a summary of the information to DAA for the purpose of them awarding the bursary.

TIMELINE FOR BURSARY

- Applications for the DAA Bursary open on Wednesday, 14 January 2026 and close on Wednesday, 18 February 2026 at midday.
- No late applications will be accepted.
- All applicants are welcome to attend our Open Day on Saturday, 7 March 2026 from 10am to 12 midday.
- Following the review of the applications by the DAA and Senior Academic Team, selected applicants will be invited in for an interview in March. Date to be advised.
- All applicants will be notified of the outcome of their application by Thursday, 2 April 2026.
- Please note that all decisions are final.
- Due to the overwhelming interest in bursaries to attend Diocesan we are unable to give individual feedback on applications.

CHECKLIST

☐	Bursary application
☐	Diocesan School online application form and $300 registration fee
☐	A recent photograph
☐	Supporting letters from Mother/Grandmother and student
☐	Two written references

PLEASE UPLOAD THE COMPLETED BURSARY APPLICATION FORM AND SUPPORTING DOCUMENTATION BY WEDNESDAY 18 FEBRUARY 2026

Click here to upload