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| **Diocesan Passenger Charter: Our difference is you** |

All bus drivers who transport Diocesan students are committed to ensuring your well-being and are dedicated to getting you home safely. Maintaining a safe and respectful environment on our school buses is our shared responsibility.

The school expects you to exhibit the same high behaviour standards, respect and maturity on the buses and in public, as is expected at school. Let’s work together to maintain a safe and respectful environment on our school buses.


Getting on and off the bus
**Have your ID card ready to swipe** as you board the bus (no Boarding without ID card).
**Wait in the designated place** or in a clear zone off the road.
**Wait until the bus has stopped** and doors are completely open before boarding / leaving.


Have respect
**Show Appreciation:** A simple "thank you" or a smile can go a long way in showing respect for driver’s hard work.
**Follow the Rules:** Keep noise levels down and follow instructions to help drivers do their job safely.
**Be Kind**: Treat drivers and fellow riders with the same respect you would want for yourself.

Do What is right
**Take care of your bags**: carry bags so they don’t get caught in the door. Put bags on laps or under the seat in front. If you stand, wear or carry your bags.
**Keep the aisles always clear of bags
No pushing**: Wait patiently and treat each other respectfully. We are all on the same bus.
**Keep your items and belongings secure**: Please don’t throw things inside or out of the bus.


Be responsible
**Respect property:** the bus and property belonging to other passengers.

**Keep the bus clean**: No eating and drinking please.
**Support your fellow riders in following the rules**: Show off your leadership skills by setting a positive example for others.

#  Be safe

T**alk quietly**: The driver needs to concentrate.
**Use your seatbelt**: If there is one.
**Stay in your seat**: In upright position and facing forward, at all times
**If there is nowhere to sit**: stand as far down the bus as possible, hold onto a seat back or handrail.
**Keep your limbs inside the bus**: No heads, arms or legs outside the windows please.

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| **Student Bus Transportation: Where Does the Responsibility Lie?** |
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| **Situation** | **Responsibility** | **Notes** |
| **Waiting for the bus in the morning** | Parent responsibilityStudent SchoolBus company | Parent responsible for getting the daughter to the bus stopResponsible for their own behaviour while waiting for the bus and to tag on / offVetting drivers and liaising with the bus companyMaintaining the advertised schedule |
| **On the bus** | Parent responsibilityStudent SchoolBus company (Driver) | Parent ultimately responsible for their daughter’s behaviour, paying for the serviceResponsible for their behaviourReceive reports of issues on the bus from students, parents and bus company Responsible for the safety and behaviour or students on the bus, report incidents to the school |
| **Waiting for the bus in the afternoon** | Parent responsibilityStudent SchoolBus company | Parent ultimately responsible for their daughter’s behaviourResponsible for their behaviour and getting to the stop at the right timeDuty staff will supervise the onboarding process. Vetting and liaising with the bus companyMaintaining the schedule |
| **Drop off** | Parent responsibilityStudent SchoolBus company | Responsibility passes to the parent their daughter leaves the busResponsible for their own behaviourVetting and liaising with the bus companyMaintaining the schedule and reporting any issues |